

# Notary Public Services Fee Schedule

Robert J. Kleberg Public Library - Official Policy 4/17/2015

Tex. Gov't. Code Ann. § 406.024 sets out the maximum fees a Notary Public, or their employer, may charge for notary public services. A Notary Public who charges more than the maximum set out below subjects the notary to possible criminal prosecution and suspension or revocation of the notary's notary public commission by the Secretary of State's office.

Service	Fee
Protesting a bill or note for non-acceptance or non-payment, register and seal	\$ 4.00
Each notice of protest	1.00
Protesting in all other cases	4.00
Certificate and seal to a protest	4.00
Taking the acknowledgment or proof of any deed or other instrument in writing, for registration, including certificate and seal:	
(1) for the first signature	6.00
(2) for each additional signature	1.00
Administering an oath or affirmation with certificate and seal	6.00
All certificates under seal not otherwise provided for	6.00
Copies of all records and papers in the Notary Public's office, for each page	.50
Taking the depositions of witnesses, for each 100 words	.50
Swearing a witness to a deposition, certificate, seal, and other business connected with taking the deposition	6.00
All notarial acts not provided for	6.00

## ROBERT J. KLEBERG PUBLIC LIBRARY

220 North 4th Street  
Kingsville, TX 78363-4410  
Phone: (361) 592-6381  
Fax: (361) 592-7461

## HOURS

TUESDAY - FRIDAY: 8:00 a.m. - 6:00 p.m.  
SATURDAY: 9:00 a.m. - 1:00 p.m.  
SUNDAY: Closed  
MONDAY: Closed